

# Accordant Bulletin

Welcome to the Accordant Bulletin for Sage Timberline Office users!

February 2011

Each month, our goal is to provide you with tips and tricks to make you an expert in Sage Timberline software. Accordant's consultants will teach you how to improve your productivity and knowledge of this powerful solution.

Our Sage Timberline Office Consultant this month is Brad Enderlin. Brad has worked with Timberline Software since 1998 as a controller for a mid-size construction company in Texas and then as a consultant in Pennsylvania.



Brad became a certified Timberline Consultant in 2003 in both the accounting and estimating modules. Brad has his B.S. degree in Business Administration from The University of Texas.

Here is Brad's tip for this month:

## ***Backing Up Customization in Timberline***

With the recent upgrades from 9.41 to 9.7, I have noticed many clients not changing their backups to include the new file locations that contain their customization. Starting with version 9.5, Timberline has moved the installation files to comply with Microsoft's User Account Control. The following location needs to be included in your company's backup procedure to insure your customization gets backed up as well.

- **Server 2003 Operating System** -  
C:\Documents and Settings\All Users\Application Data\Sage\Timberline Office\9.5



## Accordant

**Learn more about Sage Timberline Office**

Want to attend a classroom training session? Click on the link for a course outline, registration form or more info.

[Crystal Reports](#)

March 15-16

[Construction Accounting](#)

March 21-23

[Project Management](#)

April 13

[Estimating Fundamentals](#)

April 27-28

**Attend a Webex**

Learn more about other powerful tools for Sage Timberline Office. Attend a free online demo!

• **Server 2008 Operating System -**  
C:\ProgramData\Sage\Timberline Office\9.5

The following folders in this location, because they are very important, are to be included in the backup to ensure your Company's customizations are secure:

- **Formula** – This houses all your custom formulas.
- **Global & Security** – Security users and settings.
- **Inquiry** – Canned Inquiries and your Company's Inquiry menus in each module.
- **Report** – Canned Reports and your Company's Report menus in each module.
- **Misc.** – The tax tables are stored here by default but maybe stored in a different location.

When backing up your data folders and installation files you do not need to stop the Pervasive Database engine. When scheduling your backups, it is recommended to backup daily and not to overwrite the previous daily backups. The daily backups should be kept until you have a good permanent month-end or quarter-end backup. You may want to store permanent data backups or copies of the data backups off-site or at a secure location. Regardless of the backup program you are using to backup your files, you should occasionally check the integrity of the data being backed up. If you cannot access the data from your backup, or if your system cannot read the data, then the backup will not be usable if you should ever need it.

If you would like to schedule Brad Enderlin as your consultant, please contact Swati Raje at 973-887-8900 x105 or Judy Monahan at 973-887-8900 x100.

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**EVENT 1**  
**officeconnector™**

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[MyAssistant](#)

February 23, 12pm EST  
March 2, 1pm EST

[OnScreen Takeoff](#)

February 18, 9am EST

[Office Connector](#)

February 17, 3:30pm EST  
February 24, 3:30pm EST

[TimberScan](#)

February 17, 10am/4pm  
EST  
February 23, 10am/4pm  
EST



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**March 2011 Lunch  
and Learn Session**

*Topic:*  
***Getting the Most Out  
of Timberline's  
Address Book***

***Date: Thursday,  
March 10th from  
12:00pm-12:30pm.***

Brown bag your lunch  
and join Accordant  
during this **free** webinar.

[Register Here](#)

advantages you never thought possible.

**Join us for a free online demonstration hosted by Event 1 Software.** You will learn that Excel, coupled with the Office Connector Product Suite, can transform how quickly and effectively you perform your job. **Purchase before February 28, 2011 and receive 10% off all Office Connector products\*.**

- Produce Cash Flow reports that refresh instantly with current information from your Timberline Office database, allowing you to visualize revenue and cost in easy to read tables with eye-popping graphs.
- Create a single summarized worksheet (dashboard) displaying the current status of any of your Timberline Office applications.
- Work more effectively with your auditors by displaying any Timberline Office information in the product they most desire; Excel.

Improve any of the reports you currently depend on by creating them faster and with less effort than before. Please email us at [sales@accordantco.com](mailto:sales@accordantco.com) or call 800-363-1002 with any questions you may have.

**Work faster and more efficiently from within Excel, and transform your business!**

**Webinar Dates:**

**Thursday, February 17th at 3:30pm EST**

**Thursday, February 24th at 3:30pm EST**

[Register Here](#)

**\*TERMS OF PROMOTION:**

- Current Office Connector customers, enjoy discount on all add-on software licenses
- Discount applies to products only and does not apply to ESM, services, or templates
- ESM\*\* for Standard licenses is calculated based on the list price of the products
- All payments must be paid in US Dollars
- Offer expires 2/28/2011

\*\*All software orders must include the appropriate ESM

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*Other Accordant offices are located in:*

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• *Melville, NY*

• *Newton, MA*

• *Pittsburgh, PA*

• *Stamford, CT*