

Accordant Bulletin

Welcome to the Accordant Bulletin for Sage Timberline Office users!

October 2009

Each month, our goal is to provide you with tips and tricks to make you an expert in Sage Timberline software. Accordant's consultants will teach you how to improve your productivity and knowledge of this powerful solution.



Our Sage Timberline Office Consultant this month is Deborah Diehlmann, CPA. She has over 20 years experience in the construction industry. Her experience includes working as a Controller for a Heavy and Highway firm; a partner in a Residential Design/Build firm; a partner at Aronson & Company managing the firms' Construction

Information Technology Group; and most recently as an Independent Consultant to Accordant Company. She earned a Bachelor's Degree in Accounting from the University of Maryland and Master's Degree in Technology Management from the University of Maryland University College. Deborah is also a Timberline Certified Consultant in Estimating, Construction Accounting, Project Management, Service Management and Property Management and specializes in working with clients whose goal is to integrate all aspects of the business using Timberline software including Estimating, Project Management and Accounting.

Here is Deborah's tip for this month:

Paging for Service Management

Have you considered paging directly from Service Management but thought it would be too hard to set up? Well, think again, because this is a feature that will make dispatch life much easier and allow you to get rid of all those pagers!



Accordant

Learn more about Sage Timberline Office

Want to attend a classroom training session? Click on the link for a course outline, registration form or more info.

[Crystal Reports](#)
November 11-12

[Construction Accounting](#)
November 2-4

[Project Management](#)
December 3

Attend a Webex

Learn more about other powerful tools for Sage Timberline Office. Attend a free online demo!

[MyAssistant](#)
October 14, 2pm EST
October 22, 1pm EST

The first step is to install Service Messaging on your server. Next, you'll want to set up Paging in Service Management. Go to Setup > Paging > Networks to set up the paging protocol. The easiest messaging to send is text, so select SNPP for the Paging protocol. Fill in the Server URL and the Port number (see note below). Click OK. Click Done. Now go to the server and locate Prunner.exe and launch the Pagerunner program. Send a text message directly from Pagerunner to test the system and you're ready to right click on a DBoard work order and page the tech. Didn't I tell you it was easy?

TIP: Leave Pagerunner running on the server, and don't log off the server.

NOTE: SNPP is an acronym for Simple Network Paging Protocol. It is supported by most major paging providers, and serves as an alternative to the paging modems you currently may be using. To locate the correct Server URL, Port number, and default message length for your provider, here's a link to a comprehensive list of Providers and their SNPP Addresses:

<http://www.notepage.net/snpp.htm>

If you would like to schedule Deborah Diehlmann as your consultant, please contact Swati Raje at 973-887-8900 x105 or Judy Monahan at 973-887-8900 x100.



MyAssistant

An easy-to-use tool integrated with Sage Timberline Office, [MyAssistant](#) proactively identifies what needs to be done, determines who needs to be informed, and automatically performs the task. MyAssistant can take action for almost any scenario. For instance, MyAssistant can automatically:

- Identify vendors with insurance expiring in 30 days and send them a letter
- Send past due customers a list of their delinquent invoices
- Generate and distribute personalized reports on a regular schedule
- Notify property managers when leases are about to expire or when units are vacant
- Provide a list of AP invoices that should be paid when a cash receipt is received

[OnScreen Takeoff](#)

October 16, 9am EST

[Office Connector](#)

October 15, 3:30pm EST

October 22, 3:30pm EST

[TimberScan](#)

October 14, 10am/4pm EST

October 20, 10am/4pm EST

[Sage Payroll PayCard](#)

October 15, 2pm EST



Authorized Partner

Select 2009

[Accordant Company- Main Office](#)

110 South Jefferson Road

Whippany, NJ 07981

T. 800-363-1002

D. 973-887-8900

F. 973-887-8901

www.AccordantCo.com

Other Accordant offices are located in:

•Melville, NY

•Manasquan, NJ

•Stamford, CT

•Philadelphia, PA

•Pittsburgh, PA

- Audit processes such as job, lease, contract, or employee setup to ensure they are completed correctly

Attend a free MyAssistant webinar:

Wednesday, October 14, 2009 - 2 pm EST

Thursday, October 22, 2009 - 1pm EST

[Click Here to Register](#)